

Solon Academic Boosters Club

January 18, 2023 Meeting

Officers:

- PRESIDENT: Andrea Pitzel
- SECRETARY : Emily Johnson
- TREASURER: Erica Kanj

In attendance via Zoom: Andrea Pitzel, Emily Johnson, Jennifer Shusterman, Anju Agarwal, Ava Farivar, Erica Kanj, and Madahvi Rubbo

Call to Order

Andrea Pitzel

Meeting was called to order at 7:05 PM.

Secretary's Report

Emily Johnson

November meeting minutes were approved and will be posted on the SAB website. There was no December meeting.

President's Report

Andrea Pitzel

- Reminders/Dates
 - 8th grade SHS orientation Thursday 01/19
 - Rising Stars Thursday 01/26
 - Early Morning Bake Sale Friday, 1/27
- Thank you to the following individuals:
 - Ava Farivar and Erica Kanj, for stocking the Third Quarter required reading at the SHS Bookstore.
 - Anju Agarwal, Jen Schusterman, and Candice Walker, for organizing the Rising Stars Student Recognition, to be held 01/26.
 - Dawn Haynes, for collecting and updating the membership data.
 - Madhavi Rubbo, for maintaining the technology platform.
 - Erica Kanj, for managing the budget planning and finances, including Venmo transactions, and posting FaceBook messages.
 - Emily Johnson, for compiling the meeting minutes.

Treasurer's Report

Erica Kanj

- On track with budget. Things are steady.
- Hit our goal for agenda sales.
- Exceeded membership target. May still see a few more from parents wanting to register their kids for the essay workshop.
- Venmo continues to be popular as a payment option at the bookstore.
- Reminder: screenshots are no longer accepted for pick up. All Venmo sales will be entered into a spreadsheet that can be checked at the bookstore.
- Please make Venmo purchase prior to 8pm for next day pick up.
- Reminder: Venmo is only for purchase of books or planners. A few parents have paid Academic Boosters for items we don't even sell. I have to refund the person but we still lose the

transaction fee that they charge with each sale. It's minimal but still hate to lose any money unnecessarily.

- If you have any expenses, please submit your reimbursement requests. Expenses can be submitted via email to Erica Kanj.

Committee Reports

- **Academic Awards/Graduation Medals** Andrea Pitzel
 - Will need committee chair for next year
- **Academic Teams Support** Andrea for Pam Selvaggio
 - Mini-grant requests, valued at \$250 each, were awarded to the following academic teams:
 - Future Problem Solvers: competition fees
 - Mock Trial: competition fees
 - Model UN: competition fees
 - Science Olympiad: equipment
 - Speech and Debate: tournament fees
 - Need a chair for next year
- **Agendas/Student Planners** Andrea Pitzel
 - Hit income target for planner sales.
- **Book Sales** Andrea Pitzel
 - Third Quarter books are stocked and available for purchase: cash, checks payable to Solon Board of Education, and Venmo @SHSacadmeicboosters
 - After returning unsold books, bill SHS for sold titles
 - First Quarter book invoice paid by SHS
 - Second Quarter book invoice submitted 01/13/2023
 - Trending upwards in terms of number of books sold and number of Venmo transactions from First Quarter to Second Quarter
 - First Quarter books
 - \$10,121 total sales, 692 books, \$1132 Venmo sales, \$8780 SHS invoice
 - Second Quarter books
 - \$12,413 total sales, 843 books, \$1700 Venmo sales, \$10,713 SHS invoice
- **Bylaws** Andrea Pitzel
 - No report
- **College Essay Workshop** Andrea Pitzel
 - Meeting at the end of the month with the advisors
 - Increasing their rates
 - Registration is usually first week in April
- **Corporate Membership** Andrea Pitzel
 - No report
- **Fundraising** Jen Schusterman
 - Jersey Mike's Sub Fundraiser: Sunday 11/13
 - Did not do that well
 - 29 orders; about \$191
 - Chipotle fundraiser (Solon location) in the spring, date TBD
 - Reminder for holiday shopping with Amazon
 - Smile.Amazon.Com, choose Solon Academic Boosters Club as organization of choice

- Portion of proceeds of eligible purchases goes to organization when you shop SMILE.AMAZON.COM

- **Membership** Andrea Pitzel for Dawn Haynes
 - Staff and total membership, as of 10/31/2022
 - \$6793 YTD end 12/2022
 - \$6736 11/2/2022
 - Met \$6500 target
 - Staff members
 - 75 staff members YTD end 12/2022
 - Parent members:
 - 196 members YTD end 12/2022
 - 50% members are senior parents
 - Will need underclass membership push next year
- **Rising Stars** Jen Shusterman and Anju Agarwal
 - STARS= Solon Teachers Are Recognizing Students
 - 386 students being recognized
 - Pushed back Rising Stars date from 01/12 to 01/26 to allow for more time requesting volunteers and donations upon return from winter break
 - Looking for donations and parent volunteers on signup genius
 - Posted on FB, emailed to members
 - Anju would like to suggest that we do not ask for donations for the bake sale the next morning and keep the Rising Stars and Bake sale as separate events.
 - Bake sale following each event is put onto the school calendar
- **Scholarship** Andrea Pitzel
 - Application form sent to guidance for posting
 - Applications will be available to seniors online 01/31
 - Parent/guardian must be a Solon Academic Boosters member to apply
 - Completed senior scholarships due to guidance 03/08
- **Shining Star** Andrea Pitzel
 - No report
- **Strive for 0.5** Erica Kanj
 - Second Quarter grades have just been finalized
 - Student list will be provided at the end of January from the Board of Education
- **Technology** Madhavi Rubbo
 - Issue that the shopping platform was slowing down the website
 - A few things to be posted

Unfinished Business

- none

New Business

- Committee volunteers
 - Looking for committee chairs and committee members

Meeting was adjourned at 7:49 PM.